



HERITAGE DAY
Sat. Jan. 28, 2023
10-2 p.m.

Speer Park
331 N. Tubb Street, Oakland, FL 34760

Presented by:
ORLANDO
HEALTH[®]

The 23rd annual Oakland Heritage Day is a day of music, arts & craft vendors, historic tours, and community. The day will start with the Fresh Start 5k sponsored by Healthy West Orange. Anticipated attendance is 2,500-3,000 people.

VENDOR APPLICATION

Contact Name: _____

Business Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Cell Phone: _____ Email: _____

Website: _____

Do you need electricity? ___ Yes ___ No *Electricity is \$20 per outlet. Access is limited and may not be available.*

Please list and describe the products you plan to sell:

How do you plan to display your items (ex. Tables, rack, hanging):

Please include 3-5 photos of your product and set-up.

For additional information, contact Jessica Lovejoy, Event Planner, at the email above or via phone at: 407-656-1117 ext. 2115

Vendor Booths

- 10x10 Vendor Booth is \$40 one week prior to the event via check or credit card.
- One Exhibitor space consists of a designated outdoor 10x10 area. Exhibitor must provide their own tent, tables and/or chairs, and any other items needed.
- Oakland Heritage Day is seeking vendors focused on handmade crafts, fine art and photography, nature and animals, specialty foods, plants and flowers, and family friendly activities.
- Heritage Day is not intended to be a resale, flea market, multilevel marketing, or commercial sales event.
- A \$30 fee will be charged for all returned checks.
- The Town reserves the right to decline a vendor application for any reason. Application submittal in no way guarantees a booth or right to sell.
- Food Vendors should have the appropriate licensing requirements.
- All Vendors should obtain the appropriate Business Tax Certificate with their local municipality.

Set-up

- Set-up begins at 7:00 a.m. All vehicles must be unloaded and placed in vendor parking by 8:30 a.m. Vendors should be ready for guests by 9:45 a.m.
- Vendors who have not checked-in by 8:30 a.m. may forfeit their registration fee and space.
- All vendors must stay until 2:00 p.m. Breakdown may begin at 2:00 p.m. and be completed by 4:00 p.m.
- Tent weights of at least 30lbs per leg are required.
- Smoking is prohibited in the vendor booths and Speer Park at all times.
- Vendors should leave their space free of trash, debris, or damage.

Vendor Agreement

I, the undersigned, have read the entire Vendor Information Packet governing Oakland Heritage Day, and agree to adhere to these guidelines.

I understand that the Town of Oakland, FL reserves the right to limit the participation of a vendor.

I agree to indemnify and hold harmless the Town of Oakland, FL and Oakland Nature Preserve and its agents, employees and volunteers from any liability, cost, damages, and other expenses suffered or incurred during the festival.

The Town of Oakland, FL is not responsible for any vendors' property at Heritage Day, nor is it responsible for any liability arising from the negligent acts of vendors or their employees or for any injuries sustained by employees of and/or vendors. I understand that I am responsible for adhering to all relevant government regulations e.g. health codes, licenses, sales tax etc.

Vendor Signature: _____ **Date:** _____

Print Name: _____

Send completed application to: specialevents@oaklandfl.gov with pictures and any appropriate licensing.

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